

Invitation to Bid for Snow Removal Services

Alleghany Highland Community Services is requesting proposals for Snow Removal Services at our below locations:

Administrative Office
205 E. Hawthorne Street
Covington, VA 24426

Alleghany Clubhouse
421 Riverside Avenue
Covington, VA 24426

Merryfield Residence
111 Mountain View Road
Covington, VA 24426

New Beginnings
117 North Craig Avenue
Covington, VA 24426

The Guinan Center (2 lots)
311 South Monroe Avenue
Covington, VA 24426

Snow removal services will be performed when inclement weather arises. Snow removal services shall include, but not limited to:

- Salting, pretreating, plowing, shoveling of parking lots, driveways and sidewalks
- Plowing and shoveling should occur at the end of the snowfall if the accumulation is significant and additional plowings are needed during the snowfall it must be approved
- Snow removal for all locations must be complete by 7:30 am Mon-Fri when the agency is opening at normal time of 8:30am
- If the agency is closed the snow must be removed by 7:30 am on the next business day
- If the agency is opening late at 10 am, the snow must be removed by 9 am.
- Salt may be utilized when temperatures are below freezing, are forecasted to be below freezing and surfaces are wet or there is significant ice accumulation. The minimal amount of salt is preferred that will still safely melt ice and snow

The Administration Office

205 E. Hawthorne St., Covington, VA 24426

Complete snow removal at the facility, which includes the parking lot and shoveling the sidewalks in front of the office.

Alleghany Clubhouse

421 Riverside Ave., Covington, VA 24426

Complete snow removal at the facility, which includes the parking lot and shoveling the sidewalks/ramps.

Merryfield Residence

111 Horse Mountain View, Covington, VA 24426

Complete snow removal at the facility, which includes the front lot, driveways and parking area.

New Beginnings

117 N. Craig Ave., Covington, VA 24426

Complete snow removal at the facility, which includes the driveway and shoveling the front and back sidewalks/ramps.

The Guinan Center (Mental Health)

311 S. Monroe Ave., Covington, VA 24426

Complete snow removal at the facility, which includes the parking lots (2) and shoveling the sidewalks/ramps.

Any damage done to any of the properties of Alleghany Highlands Community Services locations listed above, selected contractor shall bear the cost of any necessary repairs.

Snow Removal Service providers may view the properties at any time in order to prepare a proposal. Please check with the locations if during office hours, Monday-Friday, 8:30 am to 5:00 pm.

Contractor must be insured and must sign a business associate agreement with Alleghany Highlands Community Services.

Please provide a proposal for a Twelve (12) month contract from July 1, 2019 – June 30, 2020. Snow Removal Service contracts after this time period may be automatically renewed at the discretion of Alleghany Highlands Community Services.

Bids will only be accepted by mail, email, or hand delivered to our Admin office until the end of business on May 30, 2019 at 12:00 noon and must be sealed and marked "Bid for Snow Removal Services."

Contact Information:
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